

25 August 2020

ANNUAL COUNCIL (ADJOURNED FROM 28 JULY 2020)

The adjourned **Annual Council** of 28 July 2020 will be held on **Thursday, 3rd September, 2020** at **2.15 pm**. This will be a virtual meeting and you can attend the meeting via the following link <https://m.youtube.com/user/TeignbridgeDC/videos>

PHIL SHEARS
Managing Director

Membership:

Councillors Austen, Bradford, Bullivant, Clarence, Colclough, Connett, Cook, D Cox, H Cox, Daws, Dewhirst, Eden, Evans, Foden, Goodman-Bradbury, Gribble, Haines, Hayes, Hocking, G Hook, J Hook, Jeffery, Jeffries, Jenks, Keeling, Kerswell, MacGregor, Morgan, Mullone, Nutley, Nuttall, Orme, Parker-Khan, Parker (Vice-Chairman), Patch, Peart, J Petherick (Chairman), L Petherick, Phipps, Purser, Rollason, Russell, Swain, Taylor, Thorne, Tume and Wrigley

Please Note: The meeting will be live streamed with the exception where there are confidential or exempt items, which may need to be considered in the absence of the media and public.

AGENDA

1. **Apologies for absence**
2. **Declaration of Interests**
3. **Urgent Item - Election of Leader**

Due to the notification of the pending resignation (with effect from 3 September 2020) of the Leader Cllr Gordon Hook, nominations will be received for the election of a new Leader of the Council.

Adjourned Items from Annual Council 28 July 2020

4. **Recommendations from Standards Committee (Agenda item 7 as per published agenda 28 July 2020)**

The Committee Chairman (2019/20) will present the recommendations from the [Standards Committee 26 February 2020](#)

RECOMMENDED to Council:

- (a) the TALC nominee – Mr John May – the second parish co-opted member be appointed for a period of six months;
- (b) the requirement that “*All Members must attend standards training as required by the Monitoring Officer*” be added to the general Obligations within the Members’ Code of Conduct; and
- (c) the requirement that “*you should give respect if you want to receive it*” be added to the Members’ Code of Conduct.

5. **Recommendation from Strata Joint Executive Committee (Agenda item 8 as per published agenda-28 July 2020)**

The [Strata Joint Executive Committee 16 June 2020](#) asked each of the three member Councils to formally ratify the Strata Business Plan for 2020/21 and beyond.

RECOMMENDED that Teignbridge District Council approve the Strata Business Plan for 2020/21 and beyond.

6. **Second report of the Constitution Working Group (Agenda item 9 as per published agenda 28 July 2020)** (Pages 5 - 24)

The Leader will present the recommendations of the Constitution Working Group (recommendations 1 to 3 below) and any further recommendations.

1. **The Executive and Scrutiny Committee Chairs should meet as required (but preferably no less than quarterly) to consider the forthcoming work of the their committees;**
2. **The Regulatory & Appeals and Licensing Act 2003 committees be replaced with a new committee called Licensing and Regulatory Committee as provided for in Section 3 of the Report;**
3. **The Constitution procedural rules be amended regarding:**
 - (a) **Membership changes to committees during the civic year**
 - (b) **Notice requirements for questions**
 - (c) **Motions**
 - (d) **Chair of Standards Committee****as detailed in the Report paragraphs 5.2 – 5.5 respectively**

7. **Committee Appointments and Political Balance (Agenda item 10 as per published agenda 28 July 2020)** (Pages 25 - 34)

Subject to the recommendations in the Agenda Item 6, to allocate committee seats for 2020/21.

In accordance with the Local Government and Housing Act 1989, the Political Composition of the groups is as below:-

Liberal Democrat Group	24 Seats
Conservative Group	12 Seats
Independent Group	8 Seats
Newton Says No	3 Seats
Total Seats	47

Please see supplementary paper attached.

If you would like this information in another format, please telephone 01626 361101 or e-mail info@teignbridge.gov.uk

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TEIGNBRIDGE DISTRICT COUNCIL

ANNUAL MEETING 2020

28 JULY 2020

Report Title	Second Report of the Constitution Working Group (CWG)
Purpose of Report	This report sets out the CWG's recommendations on changes to the Constitution for full Council's approval.
Recommendation(s)	<p>RECOMMENDATIONS TO FULL COUNCIL:</p> <ol style="list-style-type: none"> 1. The Executive and Scrutiny Committee Chairs should meet as required (but preferably no less than quarterly) to consider the forthcoming work of the their committees; 2. The Regulatory & Appeals and Licensing Act 2003 committees be replaced with a new committee called Licensing and Regulatory Committee as provided for in Section 3 of the Report; 3. The Constitution procedural rules be amended regarding: <ol style="list-style-type: none"> (a) Membership changes to committees during the civic year (b) Notice requirements for questions (c) Motions (d) Chair of Standards Committee as detailed in the Report paragraphs 5.2 – 5.5 respectively <p><i>NB. Additional recommendations proposed by the Leader (which were not agreed by the CWG) comprise:</i></p> <ol style="list-style-type: none"> <i>4. The current Overview and Scrutiny Committee be replaced with two new scrutiny committees as provided for in paragraph 2.5 of the report; and</i> <i>5. The Planning Committee comprise 17 members.</i>
Report Author	Monitoring Officer on behalf of the members of the CWG. The group comprises the group leaders (namely Leader who acted as Chair, Cllr Haines, Cllr Bullivant and Cllr Mullone) & Cllr Connett.

1 BACKGROUND

- 1.1 Full Council on 24 September 2019 considered a report of the CWG and resolved to revise the format of the constitution to improve the general understanding of the Constitution. This has been done (see Appendix A by way of illustration regarding the terms of reference of full Council and committees which are now contained in one section and will be published along with the rest of the Constitution following any changes as per this report and updating by the Monitoring Officer).
- 1.2 The members of the CWG met on four occasions since November 2019. They considered a variety of issues including:
- Decision making structure of the Council (see below Report Sections 2 to 4);
 - Changes to procedural rules (see Section 5 below).
- 1.3 It should be noted that the recommendations 1 to 3 above comprise those matters which the majority of members of the CWG agreed. There was a difference in view regarding a proposal to change to the size of the Planning Committee (from 21 to 17 members) and replacement of the Council's main scrutiny committee (Overview & Scrutiny Committee of 30 members) with two smaller overview and scrutiny committees (of 13 members each). Consequently, these two proposals are listed in italics for information above (and numbered Recommendation 4 and 5).
- 1.4 Importantly, it should be noted that the allocation of seats amongst the groups which is the subject of another agenda item for the Annual Meeting 2020 at which the current report is being considered, is based upon three options. These are: no change to the committee structure; a structure consistent with the CWG's recommendations (in particular Recommendation 2) being approved; and all relevant recommendations being approved. Should full Council consider any other changes to the committee structure, the seat allocations would need to be recalculated and it would not be possible to appoint to committees at the Annual Meeting. It is recommended in that situation, delegated authority be given to the Monitoring Officer to determine the allocations and for Group Leaders to appoint members to the committee accordingly. The allocation would then be published on the Council's website for information. Otherwise, the meeting will need to be adjourned and reconvened when the Chairman determines.

2 SCRUTINY FUNCTION OF THE COUNCIL: Recommendations 1 and 4 (latter from the Leader)

- 2.1 At the suggestion of the Leader, the CWG considered changes to the scrutiny function of the Council. Currently the scrutiny function of the Council (which is a statutory requirement) comprises two committees (other than the joint authority Strata Scrutiny Committee). These committees are the Audit Scrutiny Committee and Overview & Scrutiny Committee. The existing terms of those committees reference as per the reformatted Constitution, are set out in Appendix A - Section 3.5 (which sets out matters applicable to both committees), Section 3.6 and Section 3.7 (which covers matters specific to Overview & Scrutiny and Audit Scrutiny respectively).

- 2.2 The CWG members discussed the scrutiny committees' work, commenting that there could be an improved focus on policy delivery review and development generally. (In commenting on the draft CWG report it was mentioned by a member of the CWG that the need to change the focus of the Overview and Scrutiny Committee (possible without any constitutional change) was recognised 12 months ago with a revised structure put in place at the end of last year; such changes being designed to improve focus and accountability; and that such changes had (only) been running since January 2020). Whilst it is for both committees to determine their work programmes for the year, with regard to promoting a more effective partnership between the Executive and remainder of the Council, it was proposed that the Executive and scrutiny chairpersons should meet regularly to consider matters which the scrutiny committees, particularly Overview and Scrutiny should examine, as part of their work.
- 2.3 Mention was also made to a need for better review of service performance indicators from a strategic perspective, including annual reports of the Local Government Ombudsman. As this type of work potentially already falls within the general terms of reference of each committee, particularly Audit Scrutiny, no changes are required although setting of more strategic performance indicators which reflect the corporate priorities approved by Council would be appropriate. (In commenting on the draft report, it was mentioned by a member of the CWG that the Task & Finish Group reporting to the Overview and Scrutiny Committee on 14th July 2020 was established to make recommendations on reporting methodology etc. and it would be worth referring to their report).
- 2.4 Consideration was also given to the general effectiveness of the Overview and Scrutiny Committee over recent years. Consideration was given by the CWG to the existing committee improving the use of small review groups. These ad hoc groups could undertake time limited inquiry style projects, better engage the public and report back to the committee with the purpose of assisting with policy development and the review of progress towards delivery of the Council's adopted T10 programmes.
- 2.5 In the absence of specific topics being identified at the current time, the CWG considered a proposal by the Leader to have two smaller overview and scrutiny committees (in addition to the Audit Committee) which would collectively cover the work of the current single Overview and Scrutiny committee comprising 30 members. In this regard and to avoid potential overlap of work with each other and also the Audit Committee, the Leader proposes that the two smaller committees' areas of work should be as follows. The Leader also proposes that the committees meet alternate months.

Name of Committee	Work Area	Number of Members
Overview & Scrutiny (1)	Strategic Direction; Environmental Health; Waste & Recycling; Climate Change Emergency; Communities; Housing; and Information Technology	13
Overview & Scrutiny (2)	Economy, Business and Tourism; Planning; Corporate Resources; Sport, Recreation and Culture	13

2.6 The proposal to create smaller committees did not gain sufficient support amongst the group to warrant a CWG recommendation to full Council. Nevertheless, Appendix A, Section 3 includes for Members' ease of understanding, relevant changes in draft to the existing terms of reference for the Overview and Scrutiny Committee which the proposal, if resolved, would require.

3 LICENSING & REGULATORY FUNCTIONS – Recommendation 2

3.1 Currently there are two committees which cover licensing functions, namely the Regulatory and Appeals Committee (RAC) and the Licensing Act 2003 Committee. The majority of the committees' work covers determination of licensing and taxi licence matters. With regarding to the former committee, the need for the committee has diminished overtime. In particular, the functions it performs are largely govern by statutory processes for which there are well established routes of challenge through the courts and tribunal processes; its functions overlap with other committees; it has recently recommended to full Council that employee appeals are removed; and its remaining appeal work could be undertaken by the licensing sub-committees given the similar skill set needed to undertake such regulatory functions.

3.2 Whilst the CWG considered the amalgamation of RAC and the Licensing Act 2003 Committee would seem sensible, it did not support a request that the Licensing Manager's delegation be extended to enable her to determine applications to use taxis which are more than 10 years' old (subject to advice of mechanical engineer). Consequently this role would transfer to the new committee if Recommendation 2 is resolved.

3.3 The (new) committee size will need to have between 10 and 15 (inclusive) members to meet statutory requirements. The current licensing committee has 10 members. The CWG recommends that the committee has 11 members (such being the suggestion of the Leader). The impact of this on seat allocations amongst the groups (with no other changes being made to the overall committee structure) is as follows:

Committee	Total Seats	Lib Dem seats	Cons seats	Ind seats	NSN seats
Overview & Scrutiny	30	15	8	5	2
Planning	21	11	5	4	1
Licensing & Regulatory	11	5	3	2	1
Audit Scrutiny	8	4	2	1	1
Standards	6	3	2	1	0
Strata Scrutiny	3	2	1	0	0

4 PLANNING COMMITTEE – Recommendation 5 from the Leader

4.1 Although recognising the existing committee was much larger than the typical size of planning committees of other authorities; there were limited resources available to provide the on-going bespoke training to all members of the committee; the importance of accountability of decision makers (which was reduced in larger committees and

potential lack of consistency in decision making in larger committees), the members of the CWG acknowledged the general and extensive interest of members in determining individual planning applications. Consequently, the proposal by the Leader to reduce the number of seats in the committee from 21 to 17 did not receive sufficient support amongst the group to warrant any recommendation to full Council. Nevertheless, for information the following table sets out the impact on the seat allocations which would apply if this and the Leader's recommendation regarding the changes to the Overview and Scrutiny Committee were both resolved by full Council.

Committee	Total Seats	Lib Dem seats	Cons seats	Ind seats	NSN seats
Overview & Scrutiny (1)	13	6	3	3	1
Overview & Scrutiny (2)	13	7	3	2	1
Planning	17	9	4	3	1
Licensing & Regulatory	11	5	3	2	1
Audit Scrutiny	8	4	2	1	1
Standards	6	3	2	1	0
Strata Scrutiny	3	2	1	0	0

- 4.2 The need for members to attend what training is available within resources but also to be willing to accept responsibility for their own development in particular when dealing with regulatory functions such as planning, licensing and standards was discussed by the CWG. Provision could be included in the Constitution to require such training if members considered such appropriate, although it was noted that group leaders should in any event ensure that they only allocated seats to suitably trained members. Nevertheless it would be possible for the Constitution to be amended to include a specific requirement for members to attend training. If this were to be resolved the following could be added to provisions regarding membership of relevant committees:

Each member of the committee is required to complete in full an induction programme; undertake regular training; and attend development updates in relation to the [planning / licensing] function. Any member not undertaking these training activities will be unable to serve (or continue to serve) on the committee until such time that the full training requirement has been met.

5 PROCEDURAL ISSUES – Recommendations 3(a) – (d)

- 5.1 **Recording Votes:** Following on from the Notice of Motion approved by full Council on 24 February 2020 aimed at promoting open and accountable decision making by all councillors, the CWG discussed the practicalities of introducing recorded voting for all committee meetings (particularly Planning Committee), on 27 February 2020. It was acknowledged that as per the Constitution's current procedural rules, members already had the right to ask for their own personal vote to be recorded in the minutes; and further that if five members so required a recorded vote of all members would be taken. In practice, work had previously been commenced by officers as part of webcasting, to combine electronic voting with recording of votes for all Council Chamber held meetings. This would continue to be implemented. Due to the lock down restrictions, the CWG noted that the implementation of webcasting (with recorded voting) in the Council Chamber held meetings had since been unavoidably

delayed, but the use of roll calls as part of comprehensive remote meetings subsequently introduced had served to provide a practical means to record votes.

5.2 Appointments to Committee (Recommendation 3(a)):

Consideration was given to the appointment of members to committees during the course of the Council civic year. Currently, it is the sole role of the Annual Meeting to appoint to members to committee. It was noted that some authorities have provision in their constitutions to allow Group Leaders to make changes to the committee in limited circumstances only during the course of the civic year (e.g. resignation, death / ill health) so as not to undermine accountability for decision making inherent with frequent changes to committee membership. With this in mind and given the CWG members wanted to change membership in other circumstances, the following wording is proposed to be included in the Constitution:

A councillor can resign from a committee by notifying the Managing Director or Monitoring Officer in writing.

If a member stops being a councillor or resigns from a committee, the Group Leader of the relevant political group (if any) or in his absence his deputy, may nominate a replacement committee member who will fill the vacancy immediately.

The replacement member's appointment will be confirmed at the next Council meeting.

To secure accountability in decision making and committee expertise (particularly where training is required which has resource implications), no more than one appointment change each committee, may be made by a single group without prior full Council approval during the course of a civic year.

5.3 Notice requirements for Member and Public Questions / to speak (Recommendation 3(b)):

There is considerable inconsistency throughout the Constitution in terms of requirements for questions, which only serves to create confusion. With this in mind, it is proposed that the procedural rules be redrafted so that where questions are currently permitted the following shall apply:

- (a)** Notice of questions must be given by no later than 10 am, three clear working days before the day of the meeting;
- (b)** Each notice must be in writing or by electronic mail to the Democratic Services, (e-mail, comsec@teignbridge.gov.uk);
- (c)** Each question must be supported by the name and address of the specific questioner and where appropriate the body they represent;
- (d)** At any one meeting no body may submit more than three questions and no more than three such questions may be asked on behalf of one organisation or person;
- (e)** Questions (rather than speeches) may be put to the Chairman of Council, Leader, Portfolio Holder or a Committee Chairman (the person with relevant responsibility being the person who answers and to whom the question should be directed in the

- first instance, advice being provided by Democratic Services as to such responsibility if requested);
- (f) A maximum period of 15 minutes' agenda time will be allowed for each questioner (including supplementary questions) to be asked and answered;
 - (g) Questions will be asked in the order they were received, except that the Chairman may group together similar questions;
 - (h) The Managing Director may reject a question if it:
 - i. is not about a matter for which the member body to which it is addressed has a responsibility;
 - ii. is defamatory, frivolous or offensive;
 - iii. is substantially the same as a question which has been put at a meeting of the Council / committee in the past six months;
 - iv. requires the disclosure of confidential or exempt information (including confidential staffing matters);
 - v. relates to something that is or should be the subject of alternative recognised procedures for example, staffing issues, complaints, Licensing or Planning matters.
 - (i) The responses to questions will be circulated by 5pm on the working day preceding the meeting;
 - (j) The Chair will invite the questioner to put the question to the Member named in the notice. If a questioner who has submitted a written question is unable to be present, the Chair may, at his/her discretion ask the question on the questioner's behalf;
 - (k) A questioner who has put a question in person may also put one supplementary question without notice to the Member who has replied to his or her original question. A supplementary question must arise directly out of the original question or the reply. The Chair may reject a supplementary question on any of the grounds that apply for the original question;
 - (l) A question which cannot be dealt with during public question time will be dealt with by a written answer by the person to whom the question was put within a reasonable timescale and at the latest before the next scheduled meeting;
 - (m) Unless the Chairman of the meeting decides otherwise, no discussion will take place on any question;
 - (n) At a Council meeting the Chair or another member may move that a matter raised by a question be referred to an appropriate Committee; once seconded, such a motion will be voted on without discussion.

5.4 Motions on Notice (Recommendation 3(c)):

The current drafting of the scope and timing of submission for motions throughout the Constitution leaves some room for improvement, currently providing insufficient time for officers to assist members in presentation of the motion (in particular securing appropriate wording of the proposed resolution). In the interests of clarity and to ensure that full Council's time is focused on motions which are potentially deliverable in practice, it is proposed that the rules for motions are amended as follows, (the process for such including reference to Executive and the committee remaining unaltered):

Except for motions which can be moved without notice, written notice of every motion must be delivered in writing or by electronic mail (whether signed by or submitted electronically) by least 5 Members to the Managing Director via comsec@teignbridge.gov.uk not later

than noon, 10 clear working days before the date of the meeting. The member proposing and seconding the motion must also be identified by the deadline for submission.

No member may propose or second more than two motions at a single meeting. If the meeting is not specified then the Managing Director shall decide which meeting it shall be addressed to. The following will be determined by the Managing Director in consultation with the relevant Chair, Leader or Portfolio Holder as appropriate:

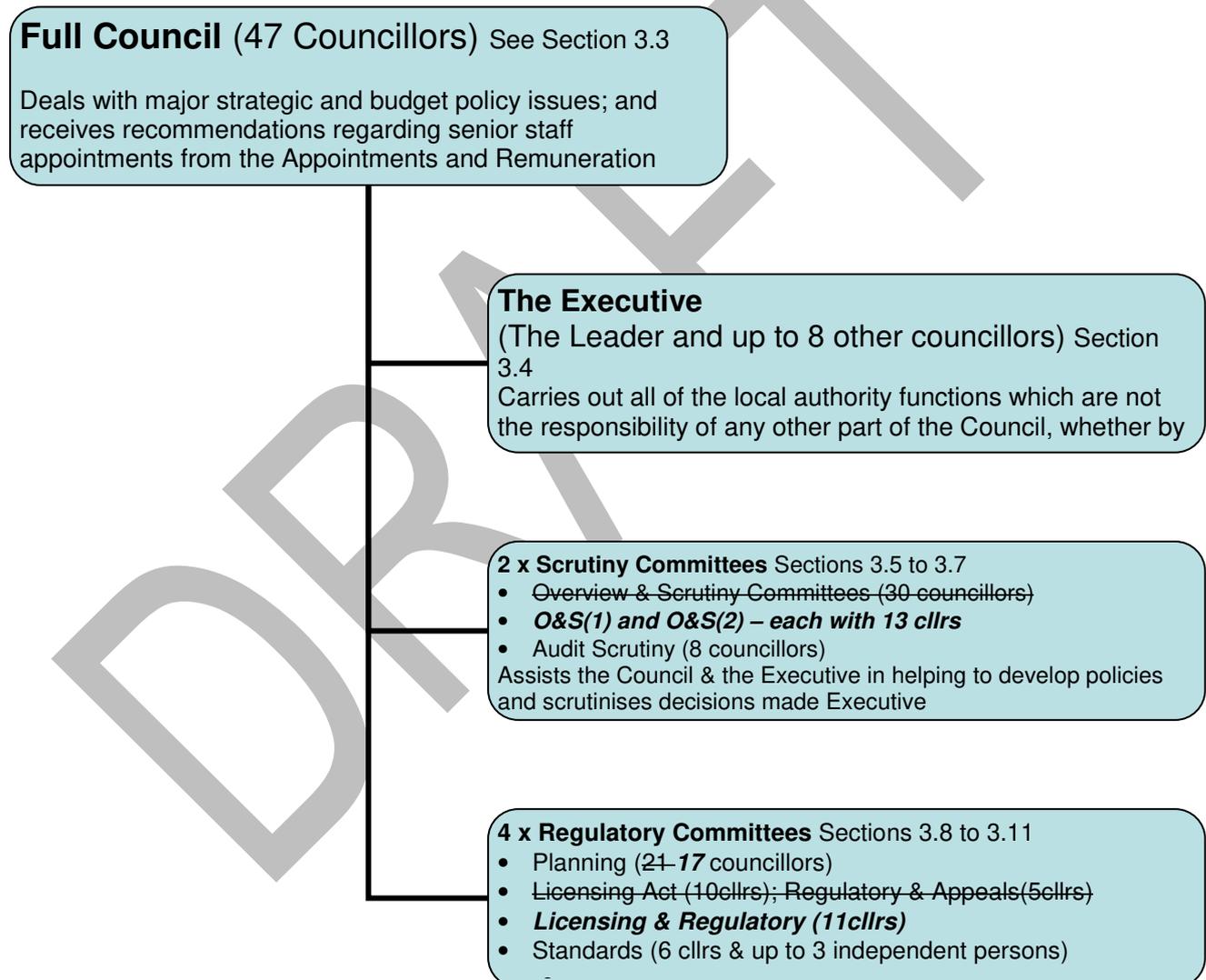
- i. Motions must be about matters for which the Council has responsibility or directly affect the District.
- ii. Motions must not relate to the personal affairs or conduct of individual Members or officers; or otherwise use inappropriate or inflammatory language.

5.5 Chairman of Council and Standards (Recommendation 3(d)):

In recognition of the need to promote high standards of conduct across the Council and the non-political role of the post, on the suggestion of the Leader the CWG proposes that the Chairman of Council should also automatically be appointed as the Chair of the Standards Committee.

3. Decision Making Structure (as at June 2020 proposed amendments in bold italic font)

3.1 The Council's Decision Making Structure is illustrated here. (NB. The Council also has a joint authority committee which scrutinises the three member councils' service provision by Strata Solutions Ltd – see [] for further information).



3.2 The terms of reference (including their membership and specific responsibilities) are detailed below. The rules of procedure which apply to the meetings of each body are detailed in Section 4 of the Constitution.

3.3 Full Council

3.3.1 **Membership:** The Full Council consists of all Councillors who represent the wards of the District of Teignbridge.

3.3.2 **Areas of work:** Full Council is ultimately responsible for all decisions of the Council but delegates decisions to the Executive; the other committees set out above; and also to some officers as set out in the Scheme of Officer Delegations in Section []. The primary areas of work which Full Council undertakes comprise:

- (a) Adopting and making substantive changes to the Constitution;
- (b) Approving or adopting the policy framework and the budget (including approving the Annual Budget and setting the Council Tax);
- (c) Creating committees and sub committees (such decisions not to be undertaken by committees) and approving joint arrangements as necessary, with one or more local authorities to carry out such functions as it considers appropriate, including the appointment of a Joint Committee
- (d) Appointing the Leader; Chairman and Vice Chairman of Council; committee membership including the chairmen and vice chairmen of committees;
- (e) Assessing the performance of the Leader and passing a resolution if necessary removing the Leader from his position of Leader;
- (f) Adopting a members' allowances scheme;
- (g) Making, amending, revoking, re-enacting or adopting byelaws and promoting or opposing the making of local legislation or personal Bills;

and additionally, all other matters which, by law, must be reserved to Council.

3.3.3 Although the vast majority of staff appointments are the responsibility of the Head of Service, the Council also appoints its Senior Leadership Team on the recommendation of the Appointments and Remuneration Panel. The latter's terms of reference are set out in Section 3.3.5 below. The Panel does not have any decision making powers, being advisory only. The Panel shall consist of four members appointed by full Council on an annual basis who shall be:

- (a) Leader of the Council who shall be the Chairman of the Panel;
- (b) Group Leader of the political group with the largest number of councillors other than the group of which the Leader of the Council is a member;
- (c) Group Leader with next number of Councillors (again other than the group of which the Leader of the Council is a member);
- (d) Portfolio Holder which covers area of corporate resources.

Where such appointments are not possible, the Group Leader of the relevant group may nominate another member (and substitute) as they think fit.

3.3.4 Chairman: The Chairman of the Council (and in his absence the Vice Chairman) has certain responsibilities and the Vice-Chairman acts in the chairman's absence. The political leadership of the Council is the responsibility of the Leader. The Chairman's responsibilities comprise:

- (a) To be the conscience of the Council **and chair the Standards Committee**
- (b) To perform and attend such civic duties and carry out the ceremonial duties of the Council as he considers appropriate.
- (c) To uphold and promote the purposes of the Constitution, and to interpret the Constitution when necessary;
- (d) To preside over Full Council meetings so that its business can be carried out efficiently and with regard to the rights of c and the interests of the community;
- (e) To ensure that the Council meeting is a forum for the debate of matters of concern to the local community and the place at which Members who are not on the Executive are able to hold the Executive to account;
- (f) To promote public involvement in the Council's activities;
- (g) To agree what constitutes a matter or urgency, in the absence of the Chairman of the Overview and Scrutiny Committee [insert rule number]

3.3.5. Appointment and Remuneration Panel: The Panel will make recommendations to the Council on the discharge of its duties in relation to:

- (a) the appointment (including interim arrangements) of the Head of Paid Service, Monitoring Officer and s151 Officer ("Statutory Chief Officers") and the terms and conditions relating to such appointments;
- (b) the appointment (including interim arrangements) of any other Chief Officers of the Council (being those comprising the Senior Leadership Team);
- (c) disciplinary action against or the dismissal of Statutory Chief Officers, subject to legislative requirements regarding their appointment and dismissal and the views of such independent persons required to be appointed to investigate such matters;
- (d) the terms of any payments and other remuneration to any Officer where such payments and other remuneration would result in a total payment exceeding £100,000 per annum;
- (e) to decide upon and carry out the recruitment process leading to the recommendations for the appointments referred to in paragraph (a) and (b); including deciding upon whether such appointments are advertised externally or confined to internal applicants;
- (f) to make recommendations to the Council on the discharge of the Council's legislative requirements in to the adoption of a Pay Policy Statement.

3.4 The Executive

3.4.1 Membership: The Executive consists of the Council's Leader, a Deputy Leader, together with up to eight other Councillors. The Leader is appointed by the Council. The Deputy Leader and up to eight Executive Members (all nine of which are known as Portfolio Holders) are appointed to the Executive by the Leader.

3.4.2 Areas of Work: The Role of the Executive is to carry out all of the Council's functions which are not the responsibility of any other part of the Council, whether by law or under this Constitution.

3.4.3 The Leader: The Leader of the Council is the chairman of the Executive. Unless the law or circumstances direct otherwise, the Leader is elected to the position of Leader by the Council for a period of four years at the annual meeting immediately following the local government elections. The Leader will hold office until:

- (a) he resigns from the office; or
- (b) he is suspended from being a councillor (although he/she may resume office at the end of the period of suspension); or
- (c) he is no longer a councillor; or
- (d) he is removed from office by resolution of the Council.

3.4.4 Portfolio Holders: The areas of responsibility of each Portfolio Holder is determined solely by the Leader who may vary such during his term of office as he considers appropriate.

3.4.5 Portfolio Holders will exercise regular budget monitoring of the resources allocated by the Council for those purposes, monitor performance, strive to deliver Corporate Objectives, seek to achieve best value in the services for which they are responsible and have regard to the Council's policies and strategic objectives.

3.4.6 Portfolio Holders shall hold office until:

- (a) they resign from office; or
- (b) they are suspended from being councillors (although they may resume office at the end of the period of suspension); or
- (c) they are no longer councillors; or
- (d) they are removed from the Executive, either individually or collectively by the Leader of the Council.

3.4.7 Executive Decisions: The Leader, after consultation with Portfolio Holders and the Managing Director, will table at every meeting of the Executive a list of what he considers are **key decisions** and once this list has been approved such decisions shall not be taken other than by the full Executive. **Each member of the Executive is authorised to make the following decisions** without a meeting of the Executive. If a Portfolio Holder is absent or otherwise unavailable to act the Leader (or in his absence, the Deputy Leader) may deputise.

- (a) make any decision other than a key decision which is both within his remit and does not contravene Council approved policy and budget;
- (b) two or more Portfolio Holders may jointly agree to make a decision which is within their collective remits;

- (c) before taking any decision under this delegation, the Executive Member shall, so far as is reasonably practicable, consult any Member whose ward is particularly affected by that decision and shall arrange for a copy of any report which he intends to take into account in coming to a decision to be made available to the Chairman of the Overview/Scrutiny Committee and to the local Ward Member(s) if it relates to a local issue.
- (d) As soon as is reasonably practicable, complete and sign a form provided by the Team Leader (Democratic Services) summarising any such decision he has made together with reference to the relevant report or other information which was taken into account by him.

3.4.8 Notification of Executive Decisions (whether individual or full Executive decisions)

- (a) Once made, the decision will be notified to all Members of the Council within 2 clear working days.
- (b) The notice will bear the date on which it is published and will specify that the decision(s) which it records will come into force 5 working days after that date unless it is 'called in'. (Please see Section [] for the Call in Procedure).

3.5 Scrutiny Committees: General Terms of Reference

3.5.1 These committees are appointed in accordance with the statutory requirements to achieve **political balance**. The **Chairman and Vice Chairman** of the Committee are appointed by each relevant committee at the commencement of its first meeting in each civic year.

3.6.2 So far as relevant to their specific terms of reference (see Sections 3.7 and 3.8), the committees:

- (a) Set their own work programmes;
- (b) Review and scrutinise the performance of the Council in relation to its policy objectives and develop new policy recommendations for Executive and full Council approval;
- (c) Report annually to Full Council on their workings and where appropriate, propose amendments in their working methods.

3.5.3 In doing so, the committees may:

- (a) make recommendations to Full Council and the Executive arising from its work as part of call in measures or policy development and service improvement;
- (b) appoint review / working groups to investigate specific time limited tasks and report back to it within an agreed time period;
- (c) conduct research, community and other consultation in the analysis of policy issues and possible options;
- (d) recommend to the Council the appointment of up to 5 co-optees (without voting rights) onto their committee or sub-committees;

- (e) consider and implement mechanisms to encourage and enhance community participation in the development of policy options;
- (f) question Members of the Executive and committees and Chief Officers about their decisions, views on issues and proposals affecting the area or specific policy proposals and reviews;
- (g) ask witnesses to attend committee and informal meetings (and where appropriate require on provision of reasonable notice) to address them on any matter under consideration and may pay to any external advisers, assessors and witnesses reasonable expenses for doing so with the Team Leader (Democratic Services Manager) authorised to approve the level of payment and make payments;
- (h) liaise with other external organisations operating in the area, whether national, regional or local, to ensure that the interests of local people are enhanced by collaborative working;
- (i) review and scrutinise the performance of other public bodies in the area and invite reports from them by requesting them to address the Overview and Scrutiny Committee and local people about their activities and performance; and
- (j) if it, or the Chairman of the Committee, or five members of the Committee considers that a key decision has been taken which was not included in the forward plan; or the subject of the general exception procedure; or the subject of an agreement with the Overview and Scrutiny Committee Chairman, or the Chairman/Vice-Chairman of the Council:
 - to resolve that the Executive to submit a report to the Council within such reasonable time as the committee specifies; or
 - for the Chairman of the Committee or any five members to request the Head of Paid Service to arrange for a report to be submitted on the matter to the Committee.

3.6 Overview and Scrutiny Committee: Specific Terms of Reference

~~**3.6.1 Membership:** All councillors except Members of the Executive may be members of the committee. However, no Member may be involved in scrutinising a decision in which he/she has been directly involved. The committee has 30 members (excluding co-opted members) who are elected councillors who are appointed at the Annual Meeting of Full Council.~~

~~**3.6.2 Areas of Work:** The committee is responsible for **Council policy and strategy development and review, for consideration by the Executive; and the scrutiny of decisions made by the Council** (and in particular Executive decisions including decisions which are Executive functions and delegated to officers or other committees).~~

3.6 Overview and Scrutiny Committee (1): Specific Terms of Reference

3.6.1 Membership: All councillors except Members of the Executive may be members of the committee. However, no Member may be involved in scrutinising a decision in which he/she has been directly involved. The committee has 13 members (excluding co-opted members) who are elected councillors who are appointed at the Annual Meeting of Full Council.

3.6.2 Areas of Work: *The committee is responsible for policy / strategy development and review and the scrutiny of decisions made in respect to the Strategic Direction responsibilities of the Leader and the following portfolio areas of the Executive:*

- *Environmental Health*
- *Waste Management (including recycling)*
- *Climate Change Emergency*
- *Housing*
- *Communities*
- *IT*

3.6A Overview and Scrutiny Committee (2): Specific Terms of Reference

3.6A.1 Membership: *All councillors except Members of the Executive may be members of the committee. However, no Member may be involved in scrutinising a decision in which he/she has been directly involved. The committee has 13 members (excluding co-opted members) who are elected councillors who are appointed at the Annual Meeting of Full Council.*

3.6A.2 Areas of Work: *The committee is responsible for policy / strategy development and review and the scrutiny of decisions made in respect to the following portfolios areas of the Executive:*

- *Business, Economy and Tourism*
- *Planning (Executive functions only)*
- *Corporate Resources*
- *Sport, Recreation and Culture*

3.7 Audit Scrutiny Committee: Specific Terms of Reference

3.7.1 Membership: *All councillors except Members of the Executive may be Members of the Audit Scrutiny Committee. However, no Member may be involved in scrutinising a decision in which he/she has been directly involved. The Committee has eight members who are elected councillors and who are appointed at the Annual Meeting of Full Council.*

3.7.2 Areas of Work: *Its role is to actively review and improve the Council's corporate governance arrangements. In this regard, the Audit Scrutiny Committee will be attended by Chief Finance Officer and the Audit Manager or their nominated deputies. Its responsibilities include:*

(a) *Financial Management of the Council:*

- *To review the annual statement of accounts. Specifically, to consider whether appropriate accounting policies have been followed and whether there are concerns arising from the financial statements or from the audit that need to be brought to the attention of the Council.*
- *To consider the external auditor's report to those charged with governance on issues arising from the audit of the accounts.*

- To consider a report from the Chief Finance Officer on agreed recommendations which have not been implemented within a reasonable time-scale.
- To maintain an overview of the Council's Constitution in respect of contract procedure rules or financial regulations.

(b) Internal Audit:

- To consider the Chief Finance Officer's annual report and opinion, and a summary of internal audit activity (actual and proposed) and the level of assurance it can give over the Council's corporate governance arrangements;
- To consider summaries of specific internal audit reports as requested;
- To consider reports dealing with the management and performance of the providers of internal audit services.

(c) External Audit:

- To consider the external auditor's annual letter, relevant reports, and the report to those charged with governance;
- To comment on the scope and depth of external audit work and to ensure it gives value for money.

(d) Other corporate governance matters:

- To review any issue referred to it by the Chief Executive or Business Lead, Monitoring Officer or any Council committee.
- To monitor the effective development and operation or risk management and corporate governance in the Council.
- To monitor Council policies on 'Raising Concerns at Work' and the anti-fraud and anti-corruption strategy and the Council's complaints process.
- To oversee the production of the authority's Statement on Internal Control and to recommend its adoption.
- To consider the Council's arrangements for corporate governance and agreeing necessary actions to ensure compliance with best practice.
- To consider the Council's compliance with its own and other published standards and controls.

3.8 Planning Committee

3.8.1 Membership: The committee has 21 members who are elected councillors who are appointed at the Annual Meeting of Full Council. The committee is politically balanced. ***Each member of the committee is required to complete in full an induction programme; undertake regular training; and attend development updates in relation to the planning function. Any member not undertaking these training activities will be unable to serve (or continue to serve) on the committee until such time that the full training requirement has been met.***

3.9.2 Areas of Work: The committee deals with the Council's local planning authority function in respect to the determination of development and other applications requiring a formal determination by the Council and other planning matters set out in the Town and Country Planning Act 1990 (including subordinate and related legislation) other than those applications delegated to officers under delegated powers. This works includes the determination of:

- (a) applications for planning permission, consent under the building regulations and other building control matters, listed buildings consent, advertisement consent, hazardous substances consent;
- (b) consultations from the Dartmoor National Park Authority, other adjoining authorities and Devon County Council;
- (c) modification of planning permissions and non-material amendments;
- (d) certificates of lawful use and development;
- (e) tree preservation orders;
- (f) building preservation orders;
- (g) breaches of planning, listed building, conservation area, advertisement control including requisite legal action;
- (h) planning obligations;
- (i) prior approvals and notifications;
- (j) screening and scoping opinions for environmental impact assessments; and
- (k) high hedges complaints.

3.8.3 Site Inspection Teams: The committee may appoint such teams to view the sites the subject of applications to help inform debate at the committee by submitting a report (including verbal) on its findings. These reports are for guidance and the site inspections are informal with no public right of access. The procedure for site inspections is as follows:

- (a) Attendance:** The only people authorised to attend a site inspection are:
- Members of the Site Inspection Team
 - Ward Members
 - Up to two persons authorised to represent the Parish/Town Council for the application site
 - Planning Officer
 - County Environment Director's representative and/or other statutory consultees
 - Other Teignbridge Members (as observer).

Applicants/Agents, objectors and members of the public are excluded.

(b) Procedure:

- The Planning Officer outlines the proposal and Members may ask any questions of the officer.
- Other attendees may give their view and Members may ask any questions of them

3.9 Licensing Act 2003-Licensing & Regulatory Committee

3.9.1 Membership: The committee has ~~10~~ **11** members who are elected councillors who are appointed at the Annual Meeting of Full Council. Only non-Executive Members are eligible. The committee is politically balanced.

3.9.2 Areas of Work: Within its specific terms of reference below, the committee may appoint sub-committees to deal with its business and wherever possible these will be politically representative, the chairman of such being appointed by the sub-committee.

3.9.3 The committee's responsibilities comprise:

- ~~(a) To agree the processes for determination of applications under the Licensing Act 2003 and Gambling Act 2005;~~
- ~~(b) To determine applications under the Licensing Act 2003 and Gambling Act 2005;~~
- ~~(c) To consider and approve action necessary to secure compliance with the Licensing Act 2003 and Gambling Act 2005;~~
- ~~(d) To keep the Licensing Policy Statement and Statement of Principles under review and make recommendations as required~~
- (a) All statutory licensing functions of the Council;**
- (b) To hear and determine on behalf of the Council (via its sub-committees), any appeal by any person aggrieved by a decision of an officer concerning a statutory licensing matter; or any other matters where the Council's approved procedures require an appeal against an officer decision which is not within the Executive or another committee's terms of reference**
- (b) To consider and recommend to Council on all matters concerning licensing.**

3.9.4 In undertaking its work:

- (a) The proceedings of the committee and any sub-committees shall be conducted **with regards to its relevant statutory licensing functions** in accordance with the applicable legislation;
- (b) There is no automatic right for a Teignbridge Councillor to address sub-committee hearings. Councillors wishing to do so must follow the due process for making relevant representations set out in relevant legislation (e.g. Licensing Act 2003).

3.10 Regulatory and Appeals Committee

3.10.1 Membership: ~~The committee has six members who are elected councillors who are appointed at the Annual Meeting of Full Council. Only non-Executive Members are eligible. Each political group may also appoint up to three substitute Members.~~

3.10.2 Areas of Work: The committee's responsibilities comprise:

- ~~(a) To determine all matters covered by the Council's licensing function under Schedule 1 Local Authorities Functions and Responsibilities (England) Regulations 2000. Where these functions have been~~

- ~~delegated to an officer and that officer deals with the application in pursuance of those delegated powers the Committee shall hear appeals against the officer's decision where the application has been refused;~~
- ~~(b) To hear appeals from decisions in connection with the exclusion of members of the public from the Council's leisure centres;~~
 - ~~(c) To hear appeals from decisions about grants for housing improvements;~~
 - ~~(d) To hear appeals against any other decision which has been delegated to an officer where the Portfolio Holder considers that it would be appropriate for an appeal to be heard and the matter is something which can legally be considered by the committee.~~

3.11 Standards Committee

3.11.1 Membership: The committee has:

- (a)** Six members who are elected councillors who are appointed at the Annual Meeting of Full Council;
- (b)** One independent member being a person who is not a councillor or officer of the Council who will be co-opted to the committee but does not have voting rights and who is appointed for a fixed term of 4 years which may be renewed;
- (c)** Two Parish Members being members of Town/Parish Councils within the District as nominated by the Teignbridge Association of Local Councils. These members will be co-opted to the committee but do not have voting rights and will be appointed for a fixed term of four years or for so long as they are members of their parish / town council whichever is the shorter.

3.11.2 Areas of Work: In undertaking its responsibilities (below), the Committee may appoint sub-committees to deal with its business.

- (a)** To promote and maintain high standards of conduct by Councillors and co-opted members;
- (b)** To advise the Council on the adoption or revision of the Members' Code of Conduct;
- (c)** To advise or train councillors, co-opted members and parish / town councillors on matters relating to the Members' Code of Conduct;
- (d)** To deal with the local filtering of complaints (including in respect to parish and town councillors) and dispensation requests (where these are not dealt with by the Monitoring Officer under delegated powers);
- (e)** To conduct local hearings and determination of sanctions should a breach of the code of conduct be found

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Supplementary Paper

Updated Information for Agenda Item 7

Re: Committee Seat Allocations and Nominations for Committees

This paper provides updated allocations and nominations for three committee options A, B and Revised C. The option to be applied will depend upon the outcome of voting on Agenda Item 6.

The nomination tables for each option set out the nominations which have been received from Group Leaders as at 25 August 2020 for the committees within each option.

In the event that all nominations are not received in time for approval at the adjourned Annual Council 3 September 2020 there will a period of three weeks to allocate the seats, these allocations will then be confirmed by Full Council on 30 September 2020. If full nominations are not received for all of the seats allocated to each group for Option Revised C, it will then be for Full Council to allocate the vacant seats as it sees fit.

Option A: No change

Permitted Allocations to Political Groups:

Committee	Total Seats	Lib Dems	Cons	Inds	NSN
Overview & Scrutiny	30	15	8	5	2
Planning	21	11	5	4	1
Licensing Act 2003	10	5	3	1	1
Regulatory & Appeals	6	3	2	1	0
Audit Scrutiny	8	4	2	1	1
Standards	6	3	2	1	0
Strata Scrutiny	3	2	1	0	0
Total	84	46	22	11	5

Group nominations:

Overview and Scrutiny Committee (30 seats)			
Liberal Democrats (15 seats)	Conservative (8 seats)	Independent (5 seats)	Newton Says No (NSN) (2 seats)
1. S Cook	1. P Bullivant	1. B Austen	1. R Daws
2. David Cox**	2. G Gribble	2. M Hocking	2. L Mullone
3. Huw Cox	3. S Parker-Khan	3. J Orme	
4. A Eden	4. R Peart	4. A Patch	
5. L Evans	5. R Phipps	5. Linda Petherick	
6. A Foden	6. B Thorne		
7. L Goodman-Bradbury	7. T Tume		
8. R Hayes	8. C Clarence		
9. G Hook			
10. C Jenks			

11. S Morgan			
12. J Nutley			
13. C Nuttall			
14. D Rollason			
15. A Swain			

* Chair

**Deputy Chair

Nominations to be confirmed at first meeting after Annual Council in line with the constitution

Planning Committee (21 seats)

Liberal democrats (11 seats)	Conservatives (5 seats)	Independent (4 seats)	NSN (1 seat)
1. Huw Cox	1. P Bullivant	1. B Austen	1. J Bradford
2. L Goodman-Bradbury**	2. C Clarence	2. M Colclough	
3. R Hayes	3. M Jeffrey	3. M Haines	
4. J Hook	4. A Kerswell	4. A Patch	
5. C Jenks	5. R Phipps		
6. R Keeling			
7. A MacGregor			
8. C Nuttall			
9. J Nutley			
10. C Parker			
11. M Wrigley			
Substitutes			
A Dewhirst	S Russell	M Hocking	R Daws
N Jeffries			

* Chair

**Deputy Chair

Nominations to be confirmed at first meeting after Annual Council in line with the constitution

Licensing Act 2003 Committee (10)

Liberal Democrats (5 seats)	Conservative (3 seats)	Independent (2 seats)	NSN (1 seat)
1. D Cox*	1. C Clarence	1. M Hocking	1. J Bradford
2. C Jenks	2. S Russell		
3. D Rollason	3. A Kerswell		
4. J Nutley			
5. C Nuttall			

* Chair

**Deputy Chair

Nominations to be confirmed at first meeting after Annual Council in line with the constitution

Regulatory & Appeals Committee (6)			
Liberal Democrats (3 seats)	Conservative (2 seats)	Independent (1 seat)	NSN (NIL seats)
1. L Evans	1. A Kerswell	1.B Austen	
2. L Goodman-Bradbury	2. S Russell		
3. R Hayes**			
* Chair **Deputy Chair Nominations to be confirmed at first meeting after Annual Council in line with the constitution			
Audit Scrutiny Committee (8)			
Liberal Democrats (4 seats)	Conservative (2 seats)	Independent (1 seat)	NSN (1 seat)
1. Huw Cox	1.C.Clarence	1. M Colclough	1. L Mullone
2. L Goodman-Bradbury	2.B Thorne		
3. S Morgan*			
4. D Rollason**			
* Chair **Deputy Chair Nominations to be confirmed at first meeting after Annual Council in line with the constitution			
Standards Committee (6)			
Liberal Democrats (3 seats)	Conservative (2 seats)	Independent (1 seat)	NSN (NIL)
1. L Evans	1. P Bullivant	<i>To be confirmed at AGM Linda Petherick (or John Petherick depending on changes to constitution)</i>	
2. A Foden	2. R Peart		
3. C Nuttall**			
* Chair **Deputy Chair Nominations to be confirmed at first meeting after Annual Council in line with the constitution			
Strata Joint Scrutiny Committee (3)			
Liberal Democrats (2 seats)	Conservative (1 seat)	Independent (NIL seats)	NSN (NIL seats)
1. C Nuttall	1.C Clarence		
2. A Swain			

ADDITIONAL APPOINTMENTS

Not subject to political balance

Devon County Council Joint Committee Highways & Traffic Orders – Teignbridge (3)			
Liberal Democrats	Conservative	Independent	NSN
S Cook	P Bullivant		
C Nuttall			

Option B: New Licensing & Regulatory Committee as recommended by Constitution Working Group

Permitted Allocations to Political Groups:

Committee	Total Seats	Lib Dems	Cons	Inds	NSN
Overview & Scrutiny	30	15	8	5	2
Planning	21	11	5	4	1
Licensing & Regulatory	11	5	3	2	1
Audit Scrutiny	8	4	2	1	1
Standards	6	3	2	1	0
Strata Scrutiny	3	2	1	0	0
Total	79	40	21	13	5

Group nominations:

Overview and Scrutiny Committee (30 seats)			
Liberal Democrats (15 seats)	Conservative (8 seats)	Independent (5 seats)	NSN (2 seats)
1. S Cook	1. P Bullivant	1. M Hocking	1. R Daws
2. David Cox**	2. G Gribble	2. J Orme	2. L Mullone
3. Huw Cox	3. S Parker-Khan	3. A Patch	
4. A Eden	4. R Peart	4. John Petherick	
5. L Evans	5. R Phipps	5. Linda Petherick	
6. A Foden	6. B Thorne		
7. L Goodman-Bradbury	7. T Tume		
8. R Hayes	8. C Clarence		
9. Gordon Hook			
10. C Jenks			
11. S Morgan			
12. J Nutley			
13. C Nuttall			
14. D Rollason			
15. A Swain			
* Chair **Deputy Chair Nominations to be confirmed at first meeting after Annual Council in line with the constitution			

Planning Committee (21 seats)			
Liberal democrats (11 seats)	Conservatives (5 seats)	Independent (4 seats)	NSN (1 seat)
1. Huw Cox	1. P Bullivant	1. B Austen	1. J Bradford
2. L Goodman-Bradbury **	2. C Clarence	2. M Colclough	
3. R Hayes	3. M Jeffrey	3. M Haines	
4. Jackie Hook	4. A Kerswell	4. A Patch	
5. C Jenks	5. R Phipps		
6. R Keeling			
7. A MacGregor			
8. C Nuttall			
9. J Nutley			
10. C Parker			
11. M Wrigley			
Substitutes			
A Dewhirst	S Russell	M Hocking	R Daws
N Jeffries		John Petherick	
* Chair **Deputy Chair Nominations to be confirmed at first meeting after Annual Council in line with the constitution			
Licensing and Regulatory (11)			
Liberal Democrats (5 seats)	Conservative (3 seats)	Independent (2 seats)	NSN (1 seat)
1. D Cox*	1. C Clarence	1. B Austen	1.J Bradford
2. L Evans	2. S Russell	2. M Hocking	
3. R Hayes	3. A Kerswell		
4. 4.J Nutley			
5. D Rollason**			
* Chair **Deputy Chair Nominations to be confirmed at first meeting after Annual Council in line with the constitution			

Audit Scrutiny Committee (8)			
Liberal Democrats (4 seats)	Conservative (2 seats)	Independent (1 seat)	NSN (1 seat)
1. Huw Cox	1.C Clarence	1. M Colclough	1. L Mullone
2. L Goodman-Bradbury	2.B Thorne		
3. S Morgan*			
4. D Rollason**			
* Chair **Deputy Chair Nominations to be confirmed at first meeting after Annual Council in line with the constitution			
Standards Committee (6)			
Liberal Democrats (3 seats)	Conservative (2 seats)	Independent (1 seat)	NSN (NIL)
1. L Evans	1. P Bullivant	<i>To be confirmed at AGM Linda Petherick (or John Petherick depending on changes to constitution)</i>	
2. A Foden	2. R Peart		
3. C Nuttall**			
* Chair **Deputy Chair Nominations to be confirmed at first meeting after Annual Council in line with the constitution			
Strata Joint Scrutiny Committee (3)			
Liberal Democrats (2 seats)	Conservative (1 seat)	Independent (NIL seats)	NSN (NIL seats)
1. C Nuttall	1.C Clarence		
2. A Swain			

ADDITIONAL APPOINTMENTS

Not subject to political balance

Devon County Council Joint Committee Highways & Traffic Orders – Teignbridge (3)			
Liberal Democrats	Conservative	Independent	NSN
S Cook	P Bullivant		
C Nuttall			

Revised Option C: Changes to Licensing, Planning and Overview & Scrutiny as recommended by the Leader

Permitted Allocations to Political Groups:

Committee	Total Seats	Lib Dems	Cons	Inds	NSN
Overview & Scrutiny (1)	13	7	3	2	1
Overview & Scrutiny (2)	13	7	3	2	1
Planning	17	9	4	3	1
Licensing & Regulatory	11	5	3	2	1
Audit Scrutiny	8	4	2	1	1
Standards	6	3	2	1	0
Strata Scrutiny	3	1	1	1	0
Total	71	36	18	12	5

Group nominations:

Overview and Scrutiny Committee 1 (13 seats) Strategic Direction; Environmental Health; Waste & Recycling; Climate Change Emergency; Communities; Housing & Information Technology			
Liberal Democrats (7 seats)	Conservative (3 seats)	Independent (2 seats)	NSN (1 seat)
1. D Cox	1.C Clarence	1.M Hocking or	1.L Mullone
2. Huw Cox*	2. G Gribble	2.J Orme or	
3. A Eden	3. B Thorne	A Patch	
4. A Foden			
5. C Jenks			
6. J Nutley			
7. D Rollason			
* Chair **Deputy Chair Nominations to be confirmed at first meeting after Annual Council in line with the constitution			
Overview and Scrutiny Committee 2 (13 seats) Economy, Business and Tourism; Planning; Corporate Resources; Sport, Recreation and Culture			
Liberal Democrats (7 seats)	Conservative (3 seats)	Independent (2 seats)	NSN (1 seat)
1. S Cook	1. P Bullivant	1. B Austen	1. R Daws
2. L Evans	2. S Parker-Khan	2. L Petherick	
3. R Hayes	3. T Tume		
4. G Hook			
5. S Morgan			
6. C Nuttall			
7. A Swain**			
* Chair **Deputy Chair Nominations to be confirmed at first meeting after Annual Council in line with the constitution			

Planning Committee (17 seats)			
Liberal democrats (9 seats)	Conservatives (4 seats)	Independent (3 seats)	NSN (1 seat)
1. Huw Cox	1. P Bullivant	1. M Colclough	1. J Bradford
2. L Goodman-Bradbury **	2.C Clarence	2. M Haines	
3. R Hayes	3.M Jefferies	3. A Patch	
4. C Jenks	4.A Kerswell		
5. C Nuttall			
6. J Nutley			
7. C Parker			
8. Jackie Hook			
9. Andrew Macgregor			
Substitutes			
A Dewhirst	S Russell	B Austen	R Daws
N Jeffries		M Hocking	
* Chair **Deputy Chair Nominations to be confirmed at first meeting after Annual Council in line with the constitution			
Licensing and Regulatory (11)			
Liberal Democrats (5 seats)	Conservative (3 seats)	Independent (2 seats)	NSN (1 seat)
1. D Cox*	1. C Clarence	1. B Austen	1.J Bradford
2. L Evans	2. S Russell	2. M Hocking	
3. R Hayes**	3. A Kerswell		
4. J Nutley			
5. D Rollason			
* Chair **Deputy Chair Nominations to be confirmed at first meeting after Annual Council in line with the constitution			

Audit Scrutiny Committee (8)			
Liberal Democrats (4 seats)	Conservative (2 seats)	Independent (1 seat)	NSN (1 seat)
1. Huw Cox	1.C Clarence	1. M Colclough	1. L Mullone
2. L Goodman-Bradbury	2.B Thorne		
3. S Morgan*			
4. D Rollason**			
* Chair **Deputy Chair Nominations to be confirmed at first meeting after Annual Council in line with the constitution			

Standards Committee (6)			
Liberal Democrats (3 seats)	Conservative (2 seats)	Independent (1 seat)	NSN (NIL)
1. L Evans	1 P Bullivant	<i>To be confirmed at AGM Linda Petherick (or John Petherick depending on changes to constitution)</i>	
2. A Foden	2 R Peart		
3. C Nuttall**			
* Chair **Deputy Chair Nominations to be confirmed at first meeting after Annual Council in line with the constitution			

Strata Joint Scrutiny Committee (3)			
Liberal Democrats (2 seats)	Conservative (1 seat)	Independent (1 seats)	NSN (NIL seats)
1. C Nuttall	1.C Clarence	1.	

ADDITIONAL APPOINTMENTS

Not subject to political balance

Devon County Council Joint Highways & Traffic Orders – Teignbridge (3)			
Liberal Democrats	Conservative	Independent	NSN
S Cook	P Bullivant		
C Nuttall			